Approved For Release 2001/03/03: CIA-RDP78-0731ZA000100180005-0

16 October 1973

MEMORANDUM FOR: Records Administration Branch

STATINTL

ATTENTION

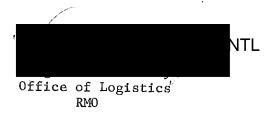
SUBJECT

: Change in Records Control Schedule, Office of

Logistics

1. It is requested a change be made to the OL Records Control Schedule 34-60-A (copy attached), to enable 2 cu. ft. of files to be sent to the Records Center for retention.

- 2. The disposition instructions for Item 40 should read: Temporary. Destroy 2 years after final action on claim. If volume warrents, records may be retired to Records Center for retention and subsequent destruction.
- 3. The items on 34-60-A will be incorporated in the Planning Staff schedule which will be rewritten in the next few months.



Distribution:

Orig & 1 - Addressee w/att

1 - DD/M&S/RMO w/att

1 - Records Center w/att

1 - OL/EO/R&S

STATINTL

APPROVED:

Chiéf, Records Admin Branch

cc:RecCtr

Approved For Release 2001/03/03: CIA-RDP78-07317A000100180005-0